

University of Ado-Ekiti, Nigeria

P.M.B. 5363, Ado- Ekiti

www.unad.edu.ng

Invitation for Pre-Qualification and Tender Exercise of Contractors for 2010 BOT ETF special Intervention for The Construction of Twin Lecture Theatre

1.0 Introduction

In line with the requirement for due process for award of contract for capital projects, the University of Ado-Ekiti wishes to invite competent qualified contractors to Pre-qualify and tender for: –**Construction of Twin Lecture Theatre**

2.0 Pre-Qualification Requirements

Interested contractors are invited to submit the following document

1. Evidence of registration with the Corporate Affairs Commission
2. Evidence of registration as contractors with the University of Ado-Ekiti Nigeria.
3. Evidence from the companies bankers as to their financial capacity-capability to undertake the project.
4. Evidence of tax clearance certificate for the last three years (State and Federal).
5. Evidence of VAT payment.
6. Evidence of presence of company in Ekiti State.
7. Evidence of qualified technical and professional staff.
8. Evidence of acquisition of specialized equipment. (Provide receipts, pictures, etc.)
9. A comprehensive company profile to include verifiable evidence of execution of similar jobs in academic environment. (Provide letter of award of Contract and Completion Certificate for each of the projects.)

10. Evidence of pension scheme for company Staff.

Note: Documents are to be arranged and submitted as itemized in i-ix

above.

3.0 Verification of Claims

Interested contractors must note that the University of Ado-Ekiti reserves the right to verify claims made in the pre-qualification documents submitted by them.

4.0 Pre-Qualification and Tender Fees

Contractors are to pay a non-refundable processing fee N50, 000 for the project. The fee should be paid in bank draft and addressed to the University of Ado- Ekiti.

5.0 Submission of Documents

1. **1.** The pre-qualification application with all the required supporting documents should be neatly packaged, bounded and forwarded in sealed envelopes and marked at the top left corner “ **The University of Ado-Ekiti Project: Prequalification for the construction of twin lecture theatre**”
2. **2.** The completed **Tender documents** collected from Physical Planning Department, University of Ad-Ekiti must be sealed in an envelope marked “**Tender document for the construction of twin lecture theatre**”.

The companies submitting the pre-qualification and tender document should write the name and phone number of a contact person at the bottom left corner of the TWO envelopes. This will allow for prompt communication. The Pre-qualification and Tender documents must reach the University on or before Tuesday 19th July. 2011 by 10 a.m.

Please note that:-

1. The pre-qualification and tender paper will be opened on Tuesday 19th July by 11 a.m. in the Senate Chamber of the University. All those who would have submitted their documents by the deadline are invited to the meeting for the opening of the Pre-qualification and tender documents

1. Only the tender documents of pre-qualified contractors will be opened.

1. The TWO parcels (Pre-qualification and tender) should be addressed to:

The Registrar

University of Ado-Ekiti,

P.M.B. 5363, Ado-Ekiti, Nigeria.

It is emphasized that current registration with Corporate Affairs Commission, Abuja and the University of Ado-Ekiti compulsory and nonnegotiable

Contractors are expected to adhere strictly to ALL instructions **as** non-compliance may constitute a ground for disqualification

OMOJOLA AWOSUSI, Ph.D

Registrar